復學及續休線上申請操作手冊

Application for resumption and Continue suspension of schooling

復學 Application for resumption of schooling \triangleright -、文藻網站 ⇨資訊服務入口網登錄 Login in "Information Service" 文德外語大學 資訊服務 入口網站 f t n 5 4 5 2 73 點撰 校務資訊系統(學生)」Click "Information system" 近期因Google Chrome更版後已不支。 改完新密碼後重新登入後若無法進入校 105學年度第1學期進修部畢業生(延修生)辦理離校手續及領取學 描述該有部責年發展署相關計畫「可配合學校課程進行之業表計 【轉發】號迎報名2017第二外語南區教師研習營!!! 對交為其語角開放預約 English Corner Appointment Schedu 三、選擇「申請」□教務申請作業□復學申請 Click "Applications module" 🖵" Academic affairs applications" 🖵" Application for resumption of schooling" ▲申請
□
●教務申請作業 使用說明: 1.請開啟左列樹狀選單,並點選執行各項。 2. 部分功能因傳遞資料量較大,開啟網頁若有延遅,請稍予等候 ●復學申請作業 四、點選「復學申請」Please click "Apply" 復學申請作業 Application for resumption of schooling 尚無復學申請資料,請點選「復學申請」 No application data for resumption of schooling, Please click "Apply" 五、請按「申請復學」,若未滿18歲須上傳家長同意書

Please click "Apply," if you are under 20 years old, please upload the "Parental Consent" file.

Division Category	系研 Dept	功140 Class	Name	Student ID No.	er Tel.(Cell phone)	もよう新祥 Email	Mailing add.	原中新怀学中度 Suspension year	Expeced year of resumption	原中部外学界区 Reason for suspension
申請復學 appl	cation for r	esumption of s 復學學年	chooling	:		復學學期				
Year of resumption				Semester of resumption 2			[申:	申請復學 Apply		
106										

六、請按「確定」後出現「申請成功」,即完成復學程序,欲取消復學,於申請期限 內均可取消。Please click the "Confirm" button, and then "Application completed" will be shown up, which means that the application for resumption of schooling is completed. If you would like to cancel resumption of schooling, you can cancel it by the application deadline as well.



休學 Continue suspension of schooling



四、請下拉「休學原因」,及選擇是否加團保,未滿18歲請上傳家長同意書,不參與團體保險 者請上傳「文藻外語大學學生團體保險棄保切結書」,上傳檔案後,按「申請續休」。 Please select the "Reasons for suspension of schooling" and choose whether to join the group insurance, If you are under 20 years old, please upload the "Parental Consent" file. If you would not like to join the group insurance,

please upload the "Abandon of the Student Group Insurance Affidavit" file and click the "Application for

部別 學律 vivision Categ	司 系所 ory Dept	斑á Cla	波 姓名 ss Name	學號 Student II	住別 行動電話 Tel.(Cell No. Gender where)	電子郵件 Email	邂訊地址 Mailing add.	原申請休學原因 Original reason for suspension
請續休:								
			休學原因 Reason for continued	suspension	Please choose			
學年 One year 🔽	107	2	其他	Y	〇加保 Yes 〇不加保 No(請上傳棄保切 Affidavit")	結書 Please upload "Abando	n the Student Group Insurance	申請續休 Apply

