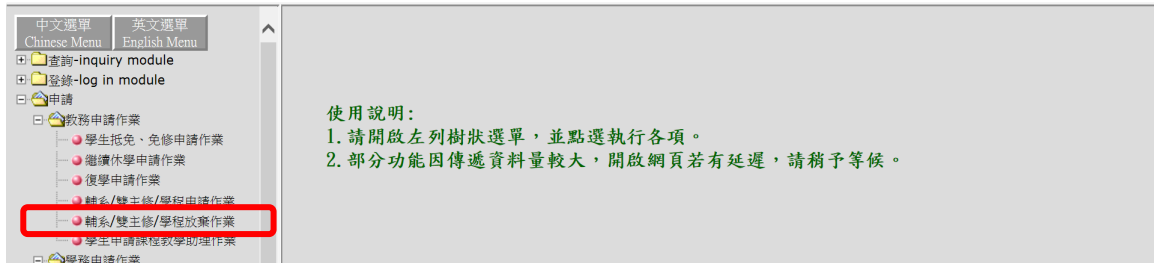
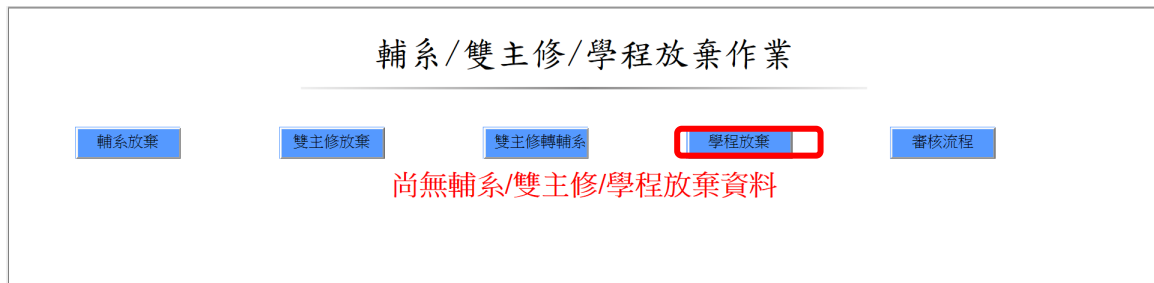


輔系、雙主修及學程放棄操作手冊

一、點選「申請」⇨「輔系/雙主修/學程放棄作業」



二、選擇欲放棄的類別「輔系」、「雙主修」、或「學程」



三、以放棄學程為例：選擇「學程放棄」填寫放棄原因後，按「放棄修讀學程」如圖一，出現圖二後按確定，即可出現圖三，申請成功的畫面。

圖一



圖二



圖三

The screenshot shows a web interface with a '網頁訊息' (Web Message) dialog box in the center. The dialog box contains a yellow warning icon, the text '申請成功' (Application Successful), and a '確定' (OK) button. Below the dialog box, there are two tables. The first table, titled '基本資料' (Basic Information), has columns for '部別' (Department), '學制' (Program), '系所' (Department/Institute), '班級' (Class), '學號' (Student ID), '性別' (Gender), '行動電話' (Mobile Phone), and '電子郵件' (Email). The second table, titled '放棄學程' (Abandoned Course), has columns for '放棄學年' (Abandonment Year), '放棄學期' (Abandonment Semester), '放棄日期' (Abandonment Date), '放棄修讀學程' (Abandoned Course), '放棄原因' (Reason for Abandonment), and '...' (More options). The data in the second table is as follows:

放棄學年	放棄學期	放棄日期	放棄修讀學程	放棄原因	...
106	1	106/06/20 16:53:57	歐洲會展與翻譯學分學程	上課時間衝突	放棄修讀學程

- 四、若您有申請二種以上之輔系、雙主修或學程，請用書面方式申（請例如申請了法文及德文二種輔系，則須用書面申請）。