

# Wenzao Ursuline University of Languages

## Language Proficiency Exam Guidelines

Approved by the Academic Affairs Committee on June 12, 2012

Authorized by the School President on June 19, 2012

Amended by the Academic Affairs Committee on July 29, 2013

Amendment Authorized by the School President on August 30, 2013

- I. Wenzao Ursuline University of Languages (hereinafter referred to as “the School”) hereby establishes “the Wenzao Ursuline University of Languages – Language Proficiency Exam Guidelines” (hereinafter referred to as “the Guidelines”) in order to maintain foreign language proficiency of students and increase job seeking competitiveness.
- II. The Guidelines are applicable to students of Daytime College Division (4-Year College, 2-Year College) admitted after the 2012 Academic Year and all incoming students of the Junior College Division.
- III. Level of language proficiency exam is determined by each academic department, and comes into effect after approval from the Academic Affairs Committee, the Administrative Committee, and the School President.
- IV. Graduating students (including students who extended their terms of study or deferred their graduation) from the Daytime College Division (4-Year College, 2-Year College) or Junior College Division who have not satisfied the Language Proficiency Exam Level for their Major Language are required to complete two terms of “Substitute Courses for Language Proficiency Exam” and the abovementioned students who have not satisfied the Language Proficiency Exam for their Minor Language are required to complete one term of “Substitute Courses for Language Proficiency Exam” (applicable to all graduates since the 2012 Academic Year).

English is the Major Language for students from the Department of Foreign Language Instruction and the Department of Translation and Interpreting.

Students who have passed the Substitute Courses are considered having their Language Proficiency Exam Requirement satisfied. However, the statement “Completion of Language Proficiency Exam” will not be printed on their diplomas.
- V. Students who have completed all courses, credits, and other requirements set forth by each academic department for graduation but have not satisfied the language proficiency test level set forth by each academic department or passed all “Substitute Courses for Language Proficiency Exam” are considered as students who are extending their terms of study, and are still bound by the regulations of each department pertaining to registration and enrollment.
- VI. The Guidelines require approval by the Academic Affairs Committee and come into effect after authorization by the School President. The approval process also applies to amending the Guidelines.