

Wenzao Ursuline University of Languages
Implementation Plan for Substitute Courses for Language Proficiency
Graduation Threshold

Approved by the Executive Committee on October 31, 2006

Approved by the Executive Committee on March 20, 2012

Approved by the Executive Committee on July 7, 2015

Ratified by the President on July 29, 2015

Approved by the Executive Committee on December 3, 2019

Ratified by the President on December 18, 2019

Approved by the Executive Committee on December 3, 2024

Ratified by the President on December 11, 2024

Approved by the Executive Committee on January 6, 2026

Ratified by the President on January 21, 2026

- I. According to the University's academic regulations, students must complete the required courses and credits prescribed by their respective departments, achieve passing grades in academic and conduct evaluations, and meet the language proficiency standards set by their departments to receive a degree certificate. To assist students in meeting graduation requirements, Wenzao Ursuline University of Languages (hereinafter referred to as "the University") has established the "Implementation Plan for the Alternative Language Proficiency Graduation Threshold Course" (hereinafter referred to as "the Plan")
- II. Students who have not met the language proficiency standards may enroll in the Substitute Language Proficiency Courses starting from the summer preceding their fourth year in the undergraduate program or their fifth year in the five-year program.**
 1. This course serves as remedial instruction, with two sessions per week.
 2. Students failing only one semester's requirement must complete just one semester of alternative course, regardless of whether it falls in the first or second semester.
 3. Classes are generally scheduled on weekday evenings, during summer afternoons, or weekends.
 4. Fee of each semester of the alternative course costs NT\$ 1,500 (excluding textbook costs).
- III. Extended-term students who cannot attend the alternative course may apply through the Department of French, Department of German, Department of Spanish, or the Center for English Teaching to substitute the alternative course with cross-university courses, recognized courses offered by the University, or online courses. Students required to take one semester of the alternative course must complete a course worth at least two credits (36 hours). Students required to take two semesters must complete courses worth at least four credits (72 hours).
- IV. Students who cannot obtain a degree certificate but require proof of equivalent academic competence for further education must withdraw from the University before receiving a certificate of study completion (processed per Ministry of Education guidelines Letter Tai Ji (Si) Zi No. 0940139924).
- V. Students who have never taken language proficiency tests by their fourth or fifth year may still enroll in the alternative courses. However, they must pass the course and take at least

one department-mandated language proficiency test before graduation to receive a degree certificate.

- VI. Students who pass the language proficiency standards while enrolled in the alternative course may withdraw, with refunds processed as follows:

Withdrawal within one-third of the course: two-thirds of the fee will be refunded.

Withdrawal between one-third and two-thirds of the course: one-third of the course fee will be refunded.

Withdrawal after two-thirds of the course: no refund will be provided.

- VII. The Alternative Courses for Language Proficiency are divided into "Enhanced" and "Advanced" levels. Class sizes range from 30 to 40 students, with a minimum of 10 students per class. Departments arrange instructors and select or create appropriate materials for both levels.

- VIII. The evaluation for the alternative courses is based on a scale of 100, with a passing score of 60. The grading breakdown is as follows: Regular performance (**30%**), midterm examination (**35%**), and final examination (**35%**). The midterm and final examinations have standardized questions to ensure teaching quality.

- IX. The Curriculum Section of the Office of Academic Affairs will announce the Registration process and dates for the alternative courses.

- X. Matters not mentioned in this Plan shall be determined according to related rules and regulations specified by the University.

- XI. This plan shall be promulgated and implemented after being approved by the Executive Committee and ratified by the President. Any amendments shall follow the same procedure.